



**Montana Fish,
Wildlife & Parks**

May 11, 2015

P.O. Box 200701
Helena, MT 59620
406-444-5645
email: kmcdonald@mt.gov

Dear Arnie,

As a result of a mandatory 4% FTE reduction imposed by the Montana Legislature, the Wildlife Division was required to cut 4.9 FTE effective July 1, 2015. One position that was identified to be eliminated is the Wildlife Biologist Band 7 Bison Planner position that you currently hold. As such, this position will be eliminated effective July 1, 2015.

The department has determined that the position of Brucellosis Technician is available to you as a reassignment. This position reports to the Region 3 Wildlife Manager and is assigned to the Bozeman Office. Because this position is a Wildlife Biologist Band 5 if you chose this reassignment, you will be pay protected at your current base rate of \$ 29,6220 for six months. On January 1, 2016 your hourly base rate will be \$ ____/hour.

If you do not accept this reassignment you will be laid off effective July 1, 2015. As an employee who is laid off you may choose from either retirement benefits provided in statute at 19-2-706 or State Employee Protection Act benefits provided in statute at 2-18-1201 et seq., MCA.

Please notify me of your decision by June 15, 2015. If your decision is to not accept reassignment please complete and return the Explanation of Reduction in Force Benefit Options and Selection Form by June 15, 2015.

Sincerely,

Ken McDonald
Wildlife Division Administrator

Attachments

DRAFT Brucellosis Technician Position Description
Implementing a Reduction in Force Policy
Highlights of Lay Off Benefits
Things To Do Prior to Last Day of Employment
Collective Bargaining Agreement Between State of Montana and Montana Association of Fish and Wildlife Biologists
Explanation of Reduction in Force Benefit Options and Selection Form